

# **CURRICULUM VITAE**

**Uday Pratap Gautam**

Security Officer

**Unit name – Century Ply India Limited**

**Email:- Pratap1990gautam@gmail.com**

**Mob- +918709044205**

**Address:** At/Po – Jatiya Sonpur, PS-Sonpur, Dist-Saran,  
State-BIHAR, Pin-841101



**CAREER OBJECTIVE:** To take up a challenging position in a prestigious concern with good communication skills and ability to work under pressure. Fond of learning new things, looking forward to serve in open work culture that promotes individual initiatives, growth and rewarding career.

## **PROFESSIONAL CAREER:**

- Disciplined and determined Security professional with strong record of delivering superior security services during the career span of 09 year 04 months of service in INDUSRTIAL SECURITY.
- Capable of handing situations arising out of out labour unrest and thwarting anti land acquisition movements to facilitate implementation of mega industrial project.
- True team leader, trainer and motivator having ability build a committed security workforce, excellent verbal and written communication skills.
- Proactive, self-driven and result –oriented with ample sense of responsibility and organizational goals.
- Mentally prepared for contingency planning and emergency handling to avoid losses to human and property in case accident, explosion, sabotage, illegal gathering, altercations of labours etc.
- Fine-tuned analytical, public rations and troubleshooting skills.
- Exposure in assessing organization security deployment needs to ensure comprehensive security to information, assets and human resource.

## **Skills & Responsibilities:**

- Monthly Security Review Meeting and Implementation.
- Attending Internal and External Security Audit time to time.
- Monitoring Laptop Movement, Asset Movement and BMS activities.
- Giving Weekly and Monthly Security Report to Management.
- Helping Management with giving suggestion about cost control.
- Quick and Rapid service in case of emergency (Crisis Management)
- Timely intelligence input to the management – Proactive Security.
- Proper control on movement of men and material.
- Absolute implementation of management policies and rules without fear and favor.
- Access control & CCTV Operating.
- Control of Visitor, Material and Vehicle, Gate House Duty, Attending Visitors.
- Keeping Record of all Documents related to Security and Safety.
- Key Management and Control. Gate management system.
- Implementation of Various Policy Procedures in the Company and Routine administrative Works.
- Intelligence and Investigation. Making Incident Reports, Planning of Loss Control.
- Conducting Weekly Training Classes. Maintaining and improving employee morale.
- Skill of establishing good relations with intra departments to meet security targets.
- Liaison with police and local government administration.
- Generate MIS of daily security reports. Basic computer knowledge.
- Optimize security deployment without hampering security requirement of premises.
- Organize security for VIP and special events
- Auditing security material management document to direct deviations.
- Execution of security planning, deployment of security staff and detect non compliances in security procedures.

**EXPERIENCE:**

| <b><u>SL</u></b> | <b><u>AGENCY</u></b>          | <b><u>DESIGNATION</u></b> | <b><u>PLACE</u></b>  | <b><u>FROM</u></b> | <b><u>TO</u></b> |
|------------------|-------------------------------|---------------------------|----------------------|--------------------|------------------|
| 1                | Sis security india limited    | Security suparvisor       | ADANI PORT, Chennai. | 2015               | 2020             |
| 2                | Intas pharamaceutical limited | Security Officer          | Sikkim               | 2020               | 2023             |
| 3                | Mankind Pharma limited        | Security Officer          | South Sikkim         | 2023               | 2025             |
| 4                | Century India Limited         | Security Officer          | Gujrat Gandhidham    | 19-09-2025         | Till Date        |

**EDUCATIONAL QUALIFICATION:**

| <b><u>1</u></b> | <b><u>Exam passed</u></b> | <b><u>Board/University</u></b> | <b><u>Year of Passing</u></b> |
|-----------------|---------------------------|--------------------------------|-------------------------------|
| 2               | 10 <sup>th</sup>          | Bihar Board                    | 2006                          |
| 3               | 12 <sup>th</sup>          | Bihar Board                    | 2008                          |
| 4               | B.A                       | Jay Parkesh University Chhapra | 2011                          |

**PERSONAL DETAILS:**

|                |   |                                |               |   |                   |
|----------------|---|--------------------------------|---------------|---|-------------------|
| Son of         | : | Harihar Prasad Singh           | Date of Birth | : | 01\01\1990        |
| Nationality    | : | Indian                         | Religion      | : | Hinduism          |
| Marital Status | : | Married                        | Hobbies       | : | Cricket, Football |
| Strength       | : | Good Listener, Quickly Learner |               |   |                   |
| Language       | : | English, Hindi, Bengali        |               |   |                   |

**DECLARATION:**

I, Uday Pratap Gautam solemnly promise that the above information is true and correct with my knowledge and belief.

Place:

Date:

(Uday Pratap Gautam)