

To  
Noor Ahmad  
S/O Mohammad Irfan  
C 53 Pkt 4 Janakpuri,  
PO- D.K Mohan  
Garden  
New Delhi – 110059

Date- 25-08-2023

## ENGAGEMENT LETTER

Dear

Noor Ahmad

Welcome to **AGF Developers Pvt Ltd.**

With reference to your application and the subsequent interview you had with us, we are pleased to offer you the position of **Senior Relationship Manager** at **AGF Developers Pvt Ltd.** We are eager to have you as part of our team. We foresee your potential skills as a valuable contribution to our company.

### Terms and Condition

**Designation:-** Senior Relationship Manager

**Date Of Joining:-** 25-08-2023

**Place of joining:-** Assotech Business crestera park tower 1 , 7<sup>th</sup> floor 706 unit no, sector 135.

**Compensation:-** The total cost to company CTC shall be Rs.400,000(Four Lakh) per annum.

Your appointment will be governed by the terms and conditions. We believe that your skills, knowledge, and enthusiasm will be valuable assets to our team during this period. This training opportunity is designed to provide you with hands-on experience and exposure to various technologies we use.

**Probation:** You will be on probation for a period of three (03) months from the date of your joining. At the end of this period, your service will be confirmed subject to your satisfactory conduct and performance. The probationary period may be extended by one or three months in the event of unsatisfactory performance. In the event, your conduct and performance is found unsatisfactory or if it falls short of expectation either during the initial probationary period or during the extended period of probation your services are liable to be terminated without any notice or salary in lieu thereof during the initial or extended period of probation. You shall be deemed to be on probation until and unless your services are confirmed in writing. During probation, a consultant is bound to give 30th days notice prior to resignation. Post issuance of the confirmation letter, in the event your conduct and performance are found unsatisfactory or if it falls short of expectations, your services are liable to be terminated within the notice period of 30 days. You shall also be bound to provide the company with one month's notice prior to your

# AGF Developers Pvt Ltd.

CIN – U45201UP2022PTC171401

resignation. The said period will not be adjustable against leave and any leave during this period would be treated as leave with Loss of Pay. During probation, in case you are incapacitated by reasons of illness, accident, or any other cause and cannot perform your duties, the Company may at its option grant leave for a reasonable time on full pay or half pay or without pay or terminate your services.

## Confidentiality

Upon acceptance of this appointment, you will be required to sign Confidentiality Agreement to safeguard sensitive information and intellectual property belonging to **AGF Developers Pvt Ltd.**

## Performance Evaluation

Your progress and performance will be evaluated periodically during your training period. We encourage open communication and feedback to ensure a mutually beneficial learning experience.

## Termination

Either party may terminate this appointment with a notice period of 30 days, subject to the prevailing terms and conditions. This offer is good for 2 days, we therefore solicit your response before the end of the 10th day from the date of issue of this document, beyond which the same would stand expired.

Please do not hesitate to contact me should you have any further clarifications or queries in this regard.

Looking forward to welcoming you to our closely-knit family we call “**The AGF Family**”

Wish you all the best

For AGF Developers Pvt Ltd



HR Department